

Central Cascades Winter Recreation Council By-Laws

I. PURPOSE

The purpose of the Central Cascades Winter Recreation Council (CCWRC) is to protect, enhance, and improve non-motorized winter recreation experiences and promote public access to non-motorized winter recreation.

The area covered by the Central Cascades Winter Recreation Council includes areas accessed by the I-90 corridor from North Bend to Cle Elum and by the SR97 corridor from I-90 to Blewett Pass, including Salmon La Sac.

The CCWRC works with the Washington State Parks Winter Recreation Program, contractors, and private and public land managers. CCWRC shall provide user observations and feedback to the Winter Recreation Program, communicate issues and concerns, advocate for and educate about non-motorized winter recreation, promote good winter trail system planning, grooming, and maintenance, and review winter recreation funding pertinent to the CCWRC coverage area.

II. GENERAL FUNCTIONS

1. Advise public agencies and contractors concerning the needs and desires of non-motorized winter recreation users in the CCWRC coverage area on matters including: grooming, trail development, parking lots, restroom facilities, warming huts, maps, education, enforcement and funding applications.
2. Help schedule and publicize winter recreation events in the coverage area.
3. Coordinate volunteers for winter recreation in the coverage area.
4. Collaborate with other user groups, including motorized, in the coverage area.
5. Participate in National Forest and Washington State Parks regional plan processes for the coverage area.
6. Provide an opportunity to discuss and coordinate Winter Recreation Advisory Committee (WRAC) funding proposals, participate actively in the WRAC funding process, and communicate CCWRC funding priorities to WRAC.

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III. COMPOSITION

1. **Advisors:** Lake Easton State Park Area Manager, U.S. Forest Service Cle Elum Ranger District Winter Recreation Manager, and Washington State Parks Winter Recreation Program Manager, or a designee from each agency, shall serve as advisors. Winter Recreation Advisory Council Members and contracted groomer operators may also serve as advisors. Advisors shall not have voting rights on the CCWRC.
2. **Members:** The CCWRC may have up to 10 voting members. Each of the following clubs, facilities, or activities may appoint a representative to the CCWRC. The appointee does not need to be a club or facility member, but should be familiar with the activity and user group represented by the individual club or facility:

- Northwest Sled Dog Association
- Kongsbergers Ski Club
- Mountaineers (including Meany Lodge)
- Ski for Light
- Snoqualmie Nordic Club
- Snow Shoeing
- Trollhaughen
- Washington Ski Touring Club

Two additional At Large members may also be appointed to the CCWRC. At Large members shall have the same voting rights as club, facility, and activity representatives.

CCWRC members shall make decisions for the benefit of non-motorized winter recreation users as a whole, rather than for the benefit of a specific club, user group, or winter recreation area.

CCWRC members shall serve a 2 year term, and can be reappointed for subsequent terms.

3. **Attendance:** A member of the CCWRC who has 2 consecutive absences from regular meetings may be removed from the CCWRC. If removed, another representative shall be appointed in their place.

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IV. OFFICERS

The CCWRC membership shall elect 3 officers: Chair, Secretary, and Grooming Advisor. Term of office is 2 years, with the possibility of reelection. Election of officers shall occur at the final spring meeting. Term of office shall begin the month following the election. Officers must be approved by a simple majority of members present; members present must constitute a quorum (simple majority) of membership.

Duties of officers:

Chair: The duties of the Chair include convening and facilitating meetings, setting meeting agendas, and serving as liaison to Winter Recreation Program staff.

Secretary: The duties of the Secretary include taking meeting notes, distributing minutes and revising as directed by the membership, and acting as Chair when the elected Chair is absent.

Grooming Advisor: The duties of the Grooming Advisor include helping set grooming schedules and monitoring grooming specifications at all groomed areas along the CCWRC coverage area. The Grooming Advisor shall communicate the desires and priorities of CCWRC membership to the grooming operators.

V. CONDUCT OF MEETINGS

1. **Roberts Rules of Order.** The parliamentary rules known as Roberts Rules of Order shall govern the procedures of all meetings of the CCWRC.
2. **Speakers Addressing the Chair.** Any person wishing to address the CCWRC shall first address the Chair and shall give his or her full name and affiliation in a manner sufficient for the secretary to enter such information in the minutes.
3. **Public Comments.** Public comments are encouraged. However, at the discretion of the Chair, public comments and CCWRC response may be limited to a set time and topic.

Failure to abide by the above rules of conduct, swearing or disruptive behavior will be sufficient cause to have the offending party removed from the meeting.

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VI. MEETINGS

Meetings shall be open to the public. There will be at least 4 monthly meetings per year. If necessary, the officers may add, cancel, or reschedule a monthly meeting. Meetings must be advertised to the membership at least 10 days in advance.

VII. CHANGES TO BY-LAWS

Changes to the by-laws shall be considered at the final spring meeting and must be approved by a simple majority of members present. Members present must constitute a quorum (simple majority) of membership. By-law changes will take effect the month following their approval.

These Central Cascades Winter Recreation Council By-Laws shall take effect on the date they are approved: April 2, 2013.

Approved by voting CCWRC members:

Name	Representing:
Ellen Aagaard	Snowshoers
Karen Behm	At Large
Mark Halvorson	Trollhaugen
Rune Harkestad	Kongsberger Ski Club
Michael Johnston	Northwest Sled Dog Association
Doug Mercer	Snoqualmie Nordic Ski Club
Patti Polinski	Mountaineers & Meany Lodge
Doug Sundberg	Ski for Light

Not in attendance, but worked on revised by-laws and approved their final version via implied consent: Howard Greenwald, representing the Washington Ski Touring Club.